

**DRAFT POULTON PARISH COUNCIL**  
**MINUTES OF MEETING HELD ON THE 13TH MAY 2019 AT 7 PM**  
**IN THE VILLAGE HALL**

Present: Chris Davies  
Phil Heneghan  
Andy Young  
Lisa Spivey (District Councillor)  
Heather Harris (Clerk)

**1. Appointment of Chairman.**

Cllr. Heneghan proposed that Cllr. Davies continue as Chairman, seconded by Cllr. Young.

**2. Appointment of Vice Chairman.**

Cllr. Young proposed that Cllr. Heneghan continue as Vice Chairman, seconded by Cllr. Davies.

**3. Approval of Minutes.**

The Minutes of the meeting held on the 11<sup>th</sup> March 2019 were approved and signed.

**4. Report on Internal Audit.**

The Accounts for 2018/19 have been internally audited and signed off. The Internal Auditor did not raise any issues.

**5. Signing of Annual Accounts.**

The Accounts were signed by the Chairman and the Clerk. The Cashbook was signed by the Chairman.

**6. Payments and Receipts including Account Balances.**

Payments received into the Current Account:

Cotswold District Council (Precept)      £6,000

Payments made from the Current Account:

	£
HMRC (refund of amount sent in error by HMRC)	3,690
Zurich Insurance	711.00
M Willis (refund for bark chippings)	360.00
Playsafety (playground inspection)	111.60
GAPTC (membership)	110.14
S G Dillon (internal audit)	70.00
H Harris (refund for storage boxes)	28.49

The Council resolved to transfer the amount of £1,129.74 representing the VAT refund for 2018/19 (£816.03) and surplus funds (£313.71) to the Deposit account.

Balances:	£
Current account	4,608.77
Deposit account	4693.91
Cemetery account	3001.43

#### **7. Report on RoSPA Playground Inspection.**

The report found that the playground was 'medium risk' despite most items being 'low' risk. Bird droppings on the swings and low levels of bark chippings were mentioned as on-going maintenance issues. The bark chippings have already been ordered and returned to the appropriate level by Cllr. Willis, the Councillors noted their thanks to Cllr. Willis for this work. Cllr. Willis was unable to attend the meeting but had sent his apologies. Cllr. Heneghan will replace the seat on the under 5's rocker. CDC has a £500 grant to use towards youth activities but the Councillors felt this would be better spent on maintenance of existing equipment rather than new equipment.

#### **8. Appointment of Trustees to the Poulton Playing Field & Allotment Charity.**

Trustee Roger Randall was present at the meeting and confirmed that the Trustees were all willing to stand for another term. The Parish Councillors thanked the Trustees for all their hard work and re-appointed them.

#### **9. Any Other Business.**

Cemetery - Cllr. Young advised that there had been no movement on acquiring land for the cemetery and will discuss the situation further with Mr Jackson. Mr Jackson, it was noted, had given notice on the land belonging to Englands which is currently sub-let to Cooperative Farms for £600. The Trustees will approach Cooperative Farms directly regarding continuation of this arrangement.

A417-Cllr. Fowles had mentioned previously that the A417 was due to be resurfaced in the autumn from Cirencester to Meysey Hampton.

Bell Lane Development-Rivar Homes have met with the Parish Council, Savills, and the Architect for the development and Helen Haresign representing the residents of Bell Lane. The meeting was reported to be very positive and the varied design of the houses was acceptable. There will be no street lighting on the development. Drainage is still a concern as attenuation ponds are to be placed at the front and rear of the site. Councillors felt this was a health and safety hazard for families with young children and that open space would be preferable for children to play, particularly as the gardens of the proposed homes were extremely small. The reserved matters application has yet to be submitted. Tree maintenance was an issue raised as to who would be responsible for this and the financing of tree work in the future. No garages are to be built for the houses just parking spaces. Planning considerations would be no future structures to be built onto the houses. Nine homes are planned, some single storey.

The meeting closed at 7.30 pm.